

MINUTES
Commission on Diversity Awareness
Regular Meeting
March 16, 2021 1:30 p.m.
Virtual Meeting

- I. Call to Order
 - a. Chair Duke called the meeting to order at 1:32 PM.
- II. Roll Call
 - a. Present
 - i. Dan Duke, Chair
 - ii. Jean Toner
 - iii. DeAnn Wegwert, Vice-chair
 - iv. Marcela Pino
 - v. Mounia Mnouer
 - vi. Mandy Gebler
 - b. Absent
 - i. Deborah Corey
- III. Each member took 2-3 minutes to introduce themselves.
- IV. Public Participation
 - a. None
- V. Approval of Minutes
 - a. Chair Duke motioned for the February 16, 2021 minutes to be approved. The motion passed unanimously.
- VI. Date of Next Meeting – April 20, 2021 at 1:30 p.m.
- VII. Action Items
 - a. Approval of memorandum to City Council regarding signage for single use public restrooms (Attachment 1)
 - i. Vice Chair Wegwert pointed out edits she made to # 4 and 5. Changes included currently existing restrooms and newly constructed restrooms in the future and that City Council would determine the effective date.
 - ii. Commission Toner motioned to send the recommendation to Council and the motion was seconded by Commissioner Gebler. The motion passed unanimously.
- VIII. Reports/Discussion Items
 - a. Chair and Vice-Chair Appointments
 - Chair Duke asked if anyone wanted to step up to the role.
 - Commissioner Toner asked when the terms should start. After discussion, Commissioner Toner motioned that nominations and voting occur in the same meeting in July and terms would start in October and the motion was seconded by Commissioner Wegwert. The motion passed unanimously.
 - a. Length of appointment

Commissioner Toner motioned to establish chair and vice chair term of one year with the vice chair progressing to chair after the one year as vice chair unless the vice chair has termed out and the motion was seconded by Commissioner Pino. The motion passed unanimously.

Stacy Fobar asked if the commission wanted term eligibility such as a current chair not being eligible for a vice chair position immediately following their chair term. Chair Duke and Commissioner Toner did not feel that we need to formalize the position eligibility at this time.

b. Nominations and voting of Chair and Vice-Chair

Commissioner Pino asked for clarification on duties. Human Resources Analyst Jessica Foos read the duties from the Staff Board and Commission Guide.

b. Flagstaff High School Students Advocate for Renaming the Peaks

Commission Wegwert provided an update which included that she sent an e-mail to the advisor at Flag High for the group and the advisor will talk to the group about coming to speak with the Commission. Commissioner Wegwert asked to invite to Indigenous Circle and Indigenous Commission and the Flag High student group at the same meeting.

Commissioner Mnouer asked about the purpose of the invite to the groups. Commission members asked for this item to be added to the April agenda for a discussion with the groups if they can attend. It was noted that if this item is more appropriate for another commission to take the lead, they are supportive of that but are also willing to partner with another group or Commission.

c. Proclamations Calendar

Chair Duke shared that he requested past proclamations from the Mayor's office and asked that they serve as a template for their future proclamation requests. Commissioner Toner reminded the group about the four Proclamations they had previously decided on.

Commissioner Toner asked for a Pride proclamation to be on April agenda and will work on the Proclamation using template from the City Manager's Office. Commissioner Mnouer stated that Asian Pacific Islander month is in May and would like to work on that Proclamation.

Human Resource Analyst Jessica Foos will send out a Proclamation template to the group.

Human Resource Analyst Jessica Foos read the Staff Guidelines on Work Groups to the Commission.

Commissioner Gebler spoke to the group about Mental Health Month.

After discussion, it was decided that the working group will include Commissioner Gebler, Commissioner Toner and Commissioner Mnouer.

d. NAU Diversity Commission Report – Dr. Gabe Montano – not present

Commissioner Pino stated she will be working with Dr. Montano and will ask if she can provide updates for future meetings.

e. Beautification and Public Arts Commission - Commissioner Cruz – not present

VIII. Agenda for Future Meeting(s)

a. Citywide Diversity Commissions/Committees Liaisons

a. Add to April agenda. Human Resource Analyst Jessica Foos will bring commission list and liaisons.

b. Sanctuary Cities – ask for Legal to be present during this topic

Move to April agenda for discussion

c. Planning a Retreat/Strategic Plan for Commission, Action Plan and Priorities for Commission

- a. Human Resource Analyst Jessica Foos will add this item to an agenda once more information is collected.
- IX. Adjournment
 - a. Chair Duke adjourned the meeting at 2:59 PM.

“The Commission on Diversity Awareness: A commission to foster support, respect, awareness and appreciation of diversity among all citizens of Flagstaff.”